



Job Description for Care & Community Outreach Pastor

Our Mission - To become a Community of Christ-followers that love God and express His love to others (Mark 12:30-31)

Purpose of Care & Community Outreach Pastor: To equip NorthRidge to share the love of Christ through compassionate pastoral care and by building strategies, partnerships, and opportunities that extend our reach into the community.

Scope

- Full-Time // Salaried // Exempt (approximately 40-50 hours per week)
- Primary accountability to Executive Teaching Pastor
- Secondary accountability to Lead Pastor

Commitment

- Strive to walk in personal relationship with Christ and exhibit a godly life
- Be a servant leader - A team player with a positive attitude
- Be a member of NRF, attend worship regularly and be personally involved in a Small Group
- Agree to abide by the Staff Conduct Handbook and to teach according to the NRF Mission, Vision, Values and Statement of Faith
- Attend staff meetings and maintain regular hours as agreed upon with the Executive Teaching Pastor

Responsibilities

- **Local Outreach (Make a Difference)**
 - Partnerships
 - Develop and manage relationships with partner community organizations (CROSS Services, Mobile Hope, etc.)
 - Engage in partnering relationships with community leaders (local schools, first responders, city leaders) in order to lead NRF in taking an active role in our community by celebrating strengths and providing Christ dependent solutions
 - Initiatives
 - Determine community needs and develop initiatives to meet those needs
 - Create and coordinate opportunities for adult, youth, and children to be involved in serving our community in a way that creates opportunity for evangelism
 - Evangelism
 - Help strategize and lead all-church outreach events
 - Equip leaders and attenders to live on mission
 - Champion and support outreach strategies and events in partnership with NRF ministries
 - Benevolence
 - Oversee Benevolent Fund by developing a team to process requests with love, wisdom and discernment with the goal of pointing people toward Jesus
 - Ensure clear communication, recordkeeping and adherence to NRF protocols and guidelines
- **Pastoral Care**
 - Shepherding
 - Offer short term pastoral counseling (marriage, parenting, premarital, grief, etc.)
 - Develop and utilize team of counselors (NRF staff and volunteers)
 - Provide financial assistance through benevolent fund
 - Visitation
 - Visit and pray with people who are isolated or suffering spiritually, mentally and physically
 - Develop and deploy volunteer visitation team focused on the needs of NorthRidge and care for widows

- Help manage and mitigate crisis situations in the NRF family
- Memorial Services/Funerals/Weddings
 - Serve as primary officiant for memorial services and funerals, working alongside Hospitality Coordinator and Ministry Assistant
 - Officiate selected weddings; serve as a resource for other wedding officiants
- On-Call
 - Lead and serve on rotating pastor on-call team
 - Provide support to pastor on call and follow up to situations as needed
- **Other**
 - Network with and support the ministries of NRF church plants and Converge churches
 - Assist, lead or teach in various NRF ministries as needed
 - Participate in all church initiatives, projects and other duties as assigned

Essential Characteristics

- Genuine love for people and heart for the lost
- Wise counselor with high integrity and confidentiality
- Self-starter who can work independently and collaborate with others
- Ability to both pioneer and sustain
- Strong team-builder
- Proven leadership and experience in ministry
- College or seminary degree